



Your loved one just got **ARRESTED**

What do you do within
the first **24** hours?



- BE PREPARED -



Info You Should Have Ready:

- Your loved one's first and last name
- Their date of birth
- If possible — the arresting agency



Info You Need To Get:

- Where they are housed
- Charges
- Bail Amount
- First Court Date



Info You Need To Give:

- Proof of family support
- Proof of community ties
- Proof your loved one is not a flight risk.

- TAKE ACTION -

1. Call the Martinez, Contra Costa County Detention Facility at **(925) 335-4600** to locate your loved one.



Press 1 or say "Inmate" to locate by name or press 2 or say "Birthdate" to locate by date of birth. They will tell you your loved one's charges (misdemeanor or felony), their booking number, and sometimes the next court date. If cannot find them through their automated service when prompted say you don't want to locate by name or birthdate and they will switch you to an operator.

2. If your loved one has an urgent medical or mental health issue, call the Jail's Detention Mental Health at the Martinez Detention Facility at: **(925) 335-4740**



They can't give you information about your loved one without the proper release forms, but you can give information to the jail. So, call them and let them know what the mental or medical health issue is that your loved one is facing and what their needs are.

3. Call the Contra Costa County Public Defender's office to find out your loved one's first court date.



- **Richmond branch: (510) 412-4900**
- **Martinez branch: (925)335-8000**

4. Gather information for **Pre-Trial Services** and show that information to the Public Defender. .



On the day of arraignment hearing the Public Defender's Office reviews in custody arraignment list and current charges to assess eligibility. At the hearing a representative of the Public Defender's Office gathers all information supporting release from custody i.e. prior record, employment, and any other pertinent information. They submit this to the Probation Department, who enters the information in the Virginia Tool and submits it to a judge to make a decision on release on pre-trial services.

On the day of arraignment (8:30 am) bring as many people as you can to show your loved one has community support. Ask to speak to the Public Defender to tell them you are interested in speaking to their representative about your loved one's eligibility for pre-trial services. Tell them if your loved one has a family and community ties and is not a flight risk - share any information regarding employment, school, residency in the county, and family.

5. Document what you know about the **arrest**.



Write down everything you know about the incident – who, what, where, when, and how. Share this information only with the defense attorney and do so as soon as possible.

- TIPS -

Write Everything Down:

- Names of who you spoke with
- times you called
- what was discussed.

Don't discuss case with loved one on the phone.

Don't discuss case with loved one on the phone. They are recorded and can be used against them. What you can tell them is that they can request an attorney be present if law enforcement wants to talk to them.

Keep working with the defense attorney through the court process.



For more information, contact the
Participatory Defense Contra Costa County Organizer at
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